

Chatham Parks and Recreation Department

Residency Policy for Park and Recreation Department Activities

Purpose:

These regulations are to ensure that Chatham residents and taxpayers receive the benefits of the facilities and programs which they are paying for through their tax dollars and to set reasonable controls so that that these benefits are not provided to individuals who are neither Chatham residents nor Chatham taxpayers unless approved in advance by the Park and Recreation Commission.

General Eligibility Requirements:

Individuals who meet the requirements for one of the following categories are eligible for resident benefits of facilities and programs in Chatham.

1. **Resident:** Individual who lives in Chatham but may not own their home. Proof of residency may be established by providing one of the following items. In the event that the Town has reason to believe that an individual does not reside in Chatham, two forms of proof may be required.
 - A. Appearance on Chatham census for two consecutive years; or
 - B. Auto excise tax bill with Chatham address; or
 - C. Utility bill for residential dwelling in Chatham; or
 - D. Valid drivers' license with Chatham address or
 - E. Insurance Certificate.

2. **Residential Real Estate Taxpayer:** Owner/Taxpayer must appear by name on the tax assessors list of property owners. New owners not on the list must provide a copy of the deed.
 - A. Spouses of real estate taxpayers are eligible, but must provide of their relationship to and common household with the real estate taxpayer (e.g., insurance policy, driver's license, address portion of a tax return, etc.).
 - B. Children of real estate taxpayers are eligible through the age of 21 only. Beyond that age, regardless of student or dependent status, they are considered to be adults and are not eligible. Proof of age will be required.
 - C. In cases of properties owned by trusts, the trustees of the trust are eligible, not the beneficiaries. Sufficient documentation such as an excerpt of the trust

agreement must be provided to demonstrate the applicant's appointment as trustee.

3. Commercial Real Estate Taxpayers

- A. An owner/taxpayer of commercial property is eligible.

4. Year Round Resident who are not Real Estate Taxpayers:

- A. One-year lease for habitable dwelling in Chatham listing individual or individual's spouse or parent/guardian.
- B. Year round residents who are not real estate taxpayers must appear on the Town's current street listing. New residents who have not been placed on the listing must provide three proofs of residency to include: vehicle registration, drivers' license, and utility bills all with the same Chatham Street address (not P.O. Box).

5. Miscellaneous:

- A. A child who attends the Monomoy Public Schools or is a School Choice Student is eligible to participate in the Youth Recreational Programs during the school year but must pay a non-resident fee for enrollment.
- B. A child who attends the Monomoy Public Schools as a School Choice Student is eligible to participate in the Youth Recreational Summer Programs provided there is available space and must pay a non-resident fee for enrollment.
- C. An active military personnel whose home of record is listed as Chatham and is on the Chatham voting list are eligible. Service Personnel at Coast Guard Station Chatham can get a membership.
- D. Permanent Employees of the Town of Chatham who do not reside in Chatham may purchase a resident Off Road Vehicle sticker and a Fitness membership at resident rates.
- E. Non-Residents may participate in some Chatham recreational programs if that program participation is approved in advance by the Director and if space is available. Non-Residents will pay a non-resident program fee as set for that program. Such will be appropriately noted on the program application or posted in a place for general viewing. Such will be appropriately noted on the program application or posted in a place for general viewing
- F. All participants shall adhere to the *Code of Conduct Policy*.

Chatham Community Center

Gym Use Policy:

The gymnasium is generally available for use by adults and youth of Chatham in accordance with the following schedule. This may be altered from time to time for special events, programs, etc.

Chatham Adult: is defined as a Chatham resident/taxpayer over the age of 18 years of age and no longer in high school. (See Resident Policy)

Chatham Resident Taxpayer Youth: is defined as a Chatham residents/Taxpayer youth in high school or middle school (Grades 5 through 12) (See Resident Policy)

Chatham Child: is defined as a Chatham resident/taxpayers child younger than 5th grade (See Resident Policy)

Monomoy Student Youth: A Student in Middle or High School in the Monomoy Regional School System grades 5 through 12.

Family: is defined as Chatham resident/taxpayer adult parent or guardian and their children.

Guest: is defined as a person using the gymnasium with a Chatham resident/taxpayer. Chatham resident/taxpayers are allowed to have guests with them. Guests must be signed into the facility at the Community Center front desk using the proper form. Residents/taxpayers are responsible for the behavior and conduct of their guests while attending the Community Center.

Adult Resident/Taxpayers may have up to 5 guests per visit and Resident must be present

Chatham youth may have up to 4 guests per visit and must be present

Schedule of Allowed Age/Residency Use

Monday – Thursday

8:00am – 2:00pm: Open to adults and scheduled program activities

2:00pm – 6:00pm: Youth Monomoy Youth and Families

6:00pm – 9:00pm: Adult and scheduled programs

Friday

8:00am – 2:00pm: Open to adults and scheduled activities

2:00pm – 6:00pm: Youth/ Monomoy Youth only and Families

6:00pm – 10:00pm: Youth/ Monomoy Youth 7th grade and older

Saturday

8:00pm – 10:00pm: Chatham Youth/and Chatham Adults only

Sunday

1:00pm – 5:00pm Chatham Youth and Chatham Family time activities. No Adult only basketball games allowed.

Adopted by the Chatham Park and Recreation Commission at a public meeting September 9, 2014